

**Capital Area Human Services District Board Meeting
Monday, December 1, 2014**

Directors Present: Gary Spillman, Chair, Kay Andrews, Vice Chair Christy Burnett, Stephanie Manson, Kathy D’Albor, Becky Katz, Sandi Record, Dana Carpenter, Ph.D., Gail Hurst and Vickie King

Directors Absent: Denise Dugas, Kristen Saucier, Barbara Wilson, Rev. Louis Askins, and Amy Betts

CAHSD Executive Staff Member(s) Present: Jan Kasofsky, Ph.D., Executive Director, Carol Nacoste, Deputy Director

CAHSD Executive Staff Member(s) Absent:

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the December 1, 2014 Consent Agenda and Approval of the Minutes for November 3, 2014.	Gary Spillman	Gary Spillman called the meeting to order at approximately 1:39 p.m. Christy Burnett made a motion to approve the December 1 st Consent Agenda and the minutes of November 3, 2014. Gail Hurst seconded the motion.	There were no objections and the motions passed.
“No More Mojo” Media Campaign Update	Tonja Myles	<ul style="list-style-type: none"> • T. Myles reported on the recent successful “No More Mojo” media blitz. She stated that the presentations at 7 schools were very well received. Ivan Toldson’s music message was very effective in engaging the students to hear the message. She reported that the responses from students requesting help or help for a family member has been phenomenal. Some of the students have just needed to talk. Students/families are being connected with appropriate resources because of this campaign. Lives are being saved due to these efforts. • K. Andrews (East Feliciana) and Christy Burnett (Ascension) attended the presentations in their parishes and were very complementary of Tonja Myles, Ivan Toldson, CAHSD Prevention Team- Charlene Gillard, Mike Fleming and V. Gettys for their work on this project. • Local media attended the events. Rusty Jabour and Angela DeGravelles, CAHSD Public Relations, did a good job of getting the word out to the community. • CNN is having a special program on synthetic marijuana at 8:00 p.m. on December 2nd. 	Dr. Kasofsky is to report on why a presentation wasn’t made in West Feliciana Parish.
Communications	Dr. Kasofsky	<ul style="list-style-type: none"> • West Baton Rouge Drug Free Communities Grant: There were press releases in both the local newspapers as well as the Health Care Journal of Baton Rouge. • West Feliciana Drug Free Communities Grant: Amy Betts has been assisting CAHSD with this grant. CAHSD is the intermediary and is advertising to hire someone now. • Upcoming BH Collaborative Meetings: December 12, 2014 and 	

		February 13, 2015. Dr. Kasofsky provided information regarding agenda topics/presenters for both meetings.	
BH Collaborative's 10 Year Accomplishments (Power Point Presentation)	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky provided an overview of the presentation she gave recently at the National Dialogues on BH Conference held in New Orleans. • There was discussion regarding the recent National Dialogues on BH Conference. Dr. Kasofsky stated that her recommendation for the conference next year is to look at re-entry or no entry to jail for misdemeanor mentally ill people. 	
Ends Update	Dr. Kasofsky	<ul style="list-style-type: none"> • The Ends updated was pended and will be reported at the January 2015 meeting. 	
EBR Prison Status	Dr. Kasofsky	<ul style="list-style-type: none"> • CAHSD was told the prison contract would not be renewed due to EMS budget issues. There is a possibility that the contract will be added back to the budget at the Council meeting in mid-January. Council members are responsible for the parish budget. In the event the contract isn't renewed there will be one social worker for 1700 inmates. • G. Hobdy mentioned that BRAF has been working on addressing issues with a stabilization unit and are moving forward with the Mayor and others. Conversations with Dr. Kasofsky will continue this week to discuss how CAHSD can partner in this initiative due to CAHSD's experience with the MHERE. • T. Myles and Dr. Kasofsky are meeting at the jail on Wednesday and the contract will be discussed while there. 	
Self-Generated Revenue Report September/October 2014	C. Nacoste	<ul style="list-style-type: none"> • C. Nacoste provided an overview of the September & October 2014 Self-Generated Revenue report. The report covers the July – October 2014 period. A corrected copy of the report was distributed in the meeting. Anticipated Revenue is \$3.5- \$3.7M per year. • Collection goal for each month is \$259K. CAHSD is slightly below that goal right now due to issues with ICANotes and the loss of the primary biller. New staff is being training on a very slow system. • There are accounts receivables in the system that will increase the revenue for these quarters once the ICANotes system is operating properly. • CAHSD is experiencing serious processing issues with billing during the day while our clinics are trying to operate on the system. The system is slow during the day and billing is being done after hours. CAHSD is working closely with ICAN personnel and a contracted IT Technician. • ICANotes is used for the electronic health record, billing and scheduling. Based on CAHSD's selection of ICANotes, three additional Human Services Districts went on line with it at the same time CAHSD did. These Districts experienced a few issues with slowness in the beginning while CAHSD has had ongoing issues with slowness. 	

		<ul style="list-style-type: none"> • Connectivity has been ruled out as an issue. • ICANotes software will be upgraded within a month. During this upgrade process CAHSD will use a separate scheduling system previously used. 	
New Board Member Orientation	Dr. Kasofsky	<ul style="list-style-type: none"> • Laverne Aguillard, new CAHSD Board member will be contacted to confirm whether she can come at 2:00 p.m. for new board member orientation prior to the 3:00 p.m. February 2, 2015 meeting. 	K. Bray will contact L. Aguillard. K. Andrews will assist in training.
DHH MOU/Contract	Dr. Kasofsky	<ul style="list-style-type: none"> • HSIC (all Executive Directors from the new and old Districts) met twice recently with DHH regarding the proposed DHH MOU/Contract. The Executive Directors were asked to forward any questions to DHH this week so they are aware of those issues before they go into negotiations. Dr. Kasofsky is meeting with the Executive Directors from Jefferson Parish and South Central next week for further review and to determine their recommendations for revision(s). • The AIP (our improvement program) and Medicaid requirements have been added to the contract. • The CAHSD attorney is reviewing the DHH/MOU contract and will provide Dr. Kasofsky with a review this week. 	
Bayou Health Plans	Dr. Kasofsky	<ul style="list-style-type: none"> • Magellan was not selected to provide the Medicaid Managed Care going forward after December 2015. There were no other bidders for the contract. • DHH announced that specialized behavioral health services currently provided through the Louisiana Behavioral Health Partnership would be incorporated into Bayou Health by 2016. • Dr. Kasofsky, C. Nacoste and K. Muzik have a conference call scheduled with consultant, Dale Jarvis, a Health Economist. The information will be shared with DHH and the Executive Directors. 	
Report from Chairman			
Board Policy Review by Direct Inspection/Board Business			
Global Executive Constraint	Mr. Spillman	<ul style="list-style-type: none"> • The Board members reviewed the Global Executive Constraint Policy & attachment. There were no recommendations made to revise the policy. • K. Andrews made a motion to approve the policy without revisions. V. King seconded the motion. 	There were no objections and the motion passed.
Monitoring ED Performance	Mr. Spillman	<ul style="list-style-type: none"> • The Board members reviewed the Monitoring ED Performance Policy and attachments. There were no recommendations made to revise the policy. • Dr. Carpenter made a motion to approve the policy without revisions. S. Record seconded the motion. • K. D'Albor and V. King were appointed to the Executive Director 	There were no objections and the motion passed.

		<p>Evaluation Committee with G. Spillman, Board Chairman and K. Andrews, Vice Chair. The Committee will meet at 2:00 p.m. prior to the 3:00 p.m. January 5, 2015 meeting.</p> <ul style="list-style-type: none"> Executive Director Performance Evaluation Forms were collected for compilation. 	
Asset Protection	K. Andrews	<ul style="list-style-type: none"> The Board members reviewed the Asset Protection Policy. K. Andrews made a motion to approve the policy without revisions. Dr. Carpenter seconded the motion. 	There were no objections and the motion passed.
Communication & Support to the Board	Mr. Spillman	<ul style="list-style-type: none"> The Board members reviewed the Communication and Support to the Board Policy. C. Burnett made a motion to approve the policy without the revisions. K. D'Albor seconded the motion. 	There were no objections and the motion passed.
Communication Participation		<ul style="list-style-type: none"> There was no Community Participation and the meeting adjourned. 	
Next Meeting	Vickie King	The next meeting is January 5, 2015 at CAHSD @ 3:00 p.m. @ 4615 Government Street, Building 2, Baton Rouge, LA in Conference Room 205.	